



# Meeting Agenda

November 2018

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Welcome & Introductions

## | Call to Order |

Approval of Oct. Minutes  
(need vote)

Announcement of Treasurer (Keisha)  
Quickbooks Transfer Update (Rikki)  
Treasurer's Report (Rikki)

## | Old Business |

Fall Family Movie Night (Tori)  
Book Fair (Beth)  
Giving Drive (Jena)  
Conf. Week Food, Kindergarten Pumpkins (Amanda)

## | Ongoing Business |

5th Grade Camp Update (Rikki/Holly)  
BoxTops Submission Update (Janelle/Rikki)

## | New Business |

PTSO Office Lock Cash Box (Rikki)  
Auction Update (Jena)  
December Movie Night (Tori)

### ( Board Approval Topics )

- new bank account approval (5th grade camp or carryover balances)
- Curriculum budget amendment (1,000 increase to 3,000)
- Liberty Mutual: Dual Policy- Liability & Business Auto
- Insurance Auto Payment Withdrawal: Liberty Mutual

## | School Report |

Joe/Beth/Courtney

## | Open the Floor |

## | Close Meeting |

(need vote)

**NO MEETING IN DECEMBER- NEXT MEETING JANUARY 8th**