



South Colby Elementary PTSO
2nd Annual Spring Bazaar
Saturday, May 18th, 2024
10:00AM – 4:00PM

Vendor Application Form:

Vendor Name: _____

Address: _____ City, zip _____

Phone/Cell: _____ E-Mail _____

Description of items to be sold (continue on back if necessary) _____
(photos are helpful but cannot be returned)

Number of inside booths requested @ \$40.00/ 10' x 10' booth space (non-refundable): _____

Number of outside booths requested @ \$40.00/ 10' x 10' booth space (non-refundable): _____

Inside spaces are limited to twenty spaces at 10' x 10' and three spaces at 10' x 20'.
(Vendors are required to bring their own table, table cover and chairs. Outside booths are allowed a pop up tent.)

Any special requests? (be specific. Note that spaces are ample for a 6 foot table with chairs. If you have display pieces give dimensions so we can determine spacing. Any extra tables or shelving will need to be approved and may be charged for an additional space.)

Note: Set-up time is 7:00 AM & take down should not begin until 4:00PM.

Questions: Please email: southcolbyptso.events@gmail.com

Application due **April 14th**. Send via email or bring into the office the completed form. An invoice will be emailed to the email address that you have listed above when your application has been accepted and approved.

South Colby PTSO
3281 Banner Rd SE
Port Orchard, WA 98366

As a elementary school, we want to reflect to our community a wholesome atmosphere during the bazaar. With this in mind, we advise you that you may be asked to remove any items that conflict with this environment.

It is understood and agreed by all participants that they are responsible for their own spaces and merchandise at all times. It is also understood that South Colby Elementary School will assume no responsibility or liability for fire, theft, personal injury or property damage. Vendors agree to be ready to greet the public by 9:30 am and will remain set up and open until 4pm. I have read, understand and agree to abide by the above guidelines.

Signed _____ **Date** _____