

SOUTH COLBY PTSO GENERAL MEETING

March 12, 2019

South Colby Library

ATTENDING: Rikki Christensen, Joe Riley, Nicole Watkins, Beth Miller, Keisha Sutton, Jena Freeman, Tori Smith, Tracy Hickle, Elise Kenny, Jill Hannem, Courtney Dowell, Marcy Martin

CALL TO ORDER

Rikki called the meeting to order at 7:05pm.

Introductions were made around the room.

APPROVAL OF MINUTES

Copies of the January 2019 Meeting were made available to review (there was no February meeting due to snow days).

Tracy moved to approve the minutes. Second by Beth. All in favor. Minutes approved.

TREASURER REPORT/ BUDGET REVISION

Rikki/Keisha presented the most recent budget.

Rikki explained some revisions that were made:

-Insurance: cancellation of 'business auto policy' will save \$400 annually- from \$650 to \$250.

REASON: Policy was not necessary for PTSO. Rikki researched it extensively to be sure.

-Removal of tech position- returns \$8000 to budget

REASON: Position will not be filled

-Increase in assemblies from \$1000 to \$1600

REASON: Average assembly prices ~\$800; this will cover two.

-Added playground enhancement from \$0 to \$500

REASON: To be able to provide/replace playground toys for recesses

-Removed movie license with note to add when total due in carryover spreadsheet

REASON: Category moving to new Carryover Acct.

-Decreased STEM/TEAMS from \$8000 to \$5000

REASON: A new system/form for teachers to request funds will start. We will determine if this meets needs for classroom/school TEAMS activities.

-Decreased technology from \$27,889 to \$25,000

REASON: \$25,000 is sufficient for now

-Added auctioneer gratuity (for auction) from \$0 to \$300

REASON: Not included in existing auction budget. Necessary for event. Our current auction budget did not take this into account and can't support this additional fee. Our entertaining auctioneer helps bring in more funds.

-Adjusted accounting software with note in spreadsheet to adjust when full amount due \$172.31 to \$50.

REASON: New software, different cost.

-Adjusted bank merchant fees with removal of TSYS from \$300 to \$45

REASON: TSYS was not a fee we needed to be paying. It has been removed.

-Increased office supplies from \$100 to \$150

REASON: More items are needed; limit use of school's supply.

-Decreased web publicity for domain renewal only- will increase when full license due with dates in spreadsheet from \$100 to \$25

REASON: Fees vary with renewal and full license. Check annually for correct fee.

NEW ACCOUNTS

There will be two new, separate accounts set up. Both contain categories and funds that are currently within the general budget. This will just separate them in a way that makes tracking these funds easier from one budget year to the next.

CARRYOVER ACCOUNT: For higher cost known expenses that are 'saved' for over several years to have full amount when due. Ex. Movie License renewal fees.

5th GRADE CAMP (also a carryover acct.): Since we now fundraise starting in 4th grade for the upcoming group's camp, this will make it easier to track this money to the next year and simpler when it is time to pay camp fees. It has been challenging to track so much in/out for this annual event.

OLD BUSINESS

COOKIES AND CANVAS FAMILY FUN NIGHT: Tori reported that the night was a huge success! There were 65 painters who all enjoyed the event. There are plans to repeat this event again next year. A big thank you to our guiding artist, Hannah Pirone for doing such a great job of making it fun for adults and kids.

ONGOING BUSINESS

AUCTION UPDATE: Jena reported that plans are on schedule and going well. She has had an auction meeting for planning. There is still a lot of work to do, but things are going well with items to sell. She is looking for volunteers to work the night of the event and for a craft day on April 6th to make the decor. Contact her if you are interested.

NEW BUSINESS

PAW TRACKS NEWSLETTER: Kelli has put together a newsletter highlighting the month's PTSO news and events. It will go out monthly to all students!

BINGLO: Tori and Rikki report that plans are underway for BINGLO on 3/22! This glow in the dark bingo night was a very popular event last year and we expect the same this year! This will also be the Book Fair kickoff night. They are looking for volunteers. Pizza and book prizes have been donated to the event to help cut expenses.

SPRING SPIRIT WEAR: Rikki will be organizing an order soon. She asked for input on design/colors. Our vendor was impacted by the tornado, but will do an order for us.

CONFERENCE WEEK STAFF LUNCH: Kelli will be heading up organization of the lunch/dinner provided to staff one day of conference week. It will be on Tuesday.

TEACHER/STAFF APPRECIATION WEEK: Rikki is looking for help to coordinate this: 5-6 to 5-10. It should be for all staff.

BOARD NOMINATIONS: Rikki announced that we will be accepting nominations for the 2019-2020 PTSO Board positions at next month's meeting. All are encouraged!

SCHOOL REPORT

STUDENT COUNCIL:

-Nicole reported that the coin drive for St. Jude was a big success. \$800 was raised.

- Despite delays from the snow days, the Valentine's Day door contest was a lot of fun. The winning doors enjoyed their prizes and the decor brightened up the school!
- Planning for the end of year community service field trip is taking place. More info to come.

STAFF:

- Beth reported that she is gearing up for the Book Fair. She needs volunteers. Sign up online or using forms that went home. It kicks off on 3/22 with Binglo, then during conference week.
- Beth reported that the school now has 30 Edison robots from the STEM budget. They are being used for Robotics Club now, then will be available to others.
- Beth's Donor's Choice was successful for purchasing Robotic Mice for the younger kids.

PRINCIPAL:

- Joe reminded that there is no school for students on Thursday, 3/28 so staff may attend the Crisis Reality Training presentation in the morning. There will also be a parent presentation in the evening.
- The last day of school (changed by our 6 snow days) has not been determined yet. A waiver for at least some of the days has been applied for. The district will share the last day info when they know.
- Students and teachers are preparing for state SBAC testing in May. He wishes to acknowledge what a huge difference the 1 to 1 Chromebooks in grades 3-5 has made school wide. Though grades K-2 don't do this online testing, they had to give up their Chromebooks for weeks during testing in the past because grades 3-5 needed them to test. Now, not only does it save this disruption, but it allows all testing to take place over a reduced amount of weeks because all can test at the same time. Thanks goes to the PTSO's fundraising and generous donation of Chromebooks and charging carts to make this possible!

OPEN THE FLOOR

McTakeover: A reminder that our McTakeover is April 10th at Mile Hill McDonalds. Staff generally volunteers and perhaps student council officers to hold signs outside. Posters will be made.

CLOSE THE MEETING

With no further business, Beth motioned to close the meeting. Courtney D. seconded.
All in favor. Rikki closed the meeting at 8:05pm.

NEXT MEETING: TUESDAY, APRIL 9th, 2019